

This translation is for your information only. The contractual language is German. The agreement shall be subject to and construed by German law only. Please fill in the German form.



Bergische Universität Wuppertal

Checklist no.	W			
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To the
Department 1/Section 1.3
-in house-

Checked and approved.
Dean / Head of Central Service Unit / Department Head

Date Signature

Application for the Conclusion of a contract for work and labour

Funding from means available:
Account:
7 3 1 0 0 0 0 1 0
Billing object:

faculty, name of cost centre owner:	Name of contact, e-mailadress:	Telephone (ext.)	Date:

Detailed explanation of official need for the conclusion of a contract for work and labour:

I herewith request the conclusion of a contract for work and labour with first name, surname:

Street, town:
Date of birth: Competent tax office:
for the following work:

Estimate of time required hours
Date on which the work is to be carried out:

An amount of € shall be agreed as commensurate remuneration including service costs.
Grounds for commensurateness of remuneration (student, university degree, other qualification):

The remuneration shall be transferred to

IBAN: Swift code:

The contractor has never before been employed in public service. ☐ Yes

The contractor works/worked at the University of Wuppertal until
Employees of the Bergische Universität Wuppertal must announce/notify the personnel department in order to conclude a work contract.

The contractor works/worked for another public service until
The contractual partner must guarantee the provision of a secondary employment permit if required.

The contractor is an EU citizen

☐ Yes ☐ No; in this case, please attach a copy of your EU residence permit and work permit

I also herewith confirm that I have read the "contract for work and labour" information sheet.

Date Budget Manager